

8 March 1983

MEMORANDUM FOR: Executive Assistant
Office of Personnel

FROM:

[REDACTED]
C/HRPS/OP

SUBJECT: Weekly Activities Report

1. FTE and strength projections for FY-83 were modified for all Agency Directorates. The actual gains and losses for February 1983, as well as newly adjusted Directorate ceilings, have been included in the updated projections, which have been forwarded to all Directorate Personnel Officers.

2. The recent HRPS effort in modeling a proposed pay schedule has now been fully documented in a report for future use. The report, which contains a copy of the Statistical Analysis System (SAS) model as well as a clear text explanation of the model, will be useful in any future efforts to develop variations of the proposed salary schedule. *

3. HRPS has now modified the FTE and strength projection model to reflect biweekly changes. It is anticipated that the biweekly updates of the model projections will provide more timely data to Directorate and OP Components, and reduce the apparant anomalies of comparing a biweekly report to monthly reports. *

4. The staff secretary, [REDACTED] has been reassigned to the DDS&T and her replacement, [REDACTED] has taken over her duties following a one week overlap.

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